

Patient Registration, Authorization, Release, Receipt of Privacy Practices and Financial Responsibility

Date _____ Employee Initial _____

How did you hear about our clinic? _____ Email _____

Last Name _____ **First Name** _____ **M.I.** _____

Street Address _____

City/State/Zip _____ Date of Birth _____

SS # _____

Home Phone _____ Cell _____

Employer _____ Work Phone _____

Work Address _____ City/State/Zip _____

Primary Care Physician _____ Phone _____

Referring Physician _____ Phone _____

EMERGENCY CONTACT

Name _____ Relationship to Patient _____

Home Phone _____ Cell _____

INSURANCE INFORMATION

Primary Insurance Company _____ Insured ID # _____

Name of Insured _____ SS# _____

Street Address _____ Group # _____

City/State/Zip _____ Phone _____

Policy Owner _____ Insured Date of Birth _____

Patient Relationship to Policy Owner _____

Does this insurance company require a referral? _____ Was this obtained? _____

Secondary Insurance _____ Insured ID# _____

Street Address _____ Group # _____

City/State/Zip _____ Phone _____

Policy Owner _____ Insured Date of Birth _____

Patient Relationship to Policy Owner _____

AUTHORIZATION, RELEASE, RECEIPT OF PRIVACY PRACTICES AND FINANCIAL RESPONSIBILITY: As an extended service to you, Sheffrin Men's Health will file a claim with your primary insurance carrier for service you receive. Please be aware that Sheffrin Men's Health requires payment for all co-pays, deductibles, co-insurances, and supplies that your insurance will not cover at the time of service, unless other arrangements have been made with our facility. Sheffrin Men's Health strongly encourages you to check with and question your insurance carrier regarding delays in payment and/or the amounts paid. We will present you with a statement once we receive payments or notifications from your insurance company. We ask that you take care of any payments and/or outstanding balance within 30 days of the date of the statement. In the event that your account becomes delinquent and is therefore in default of payment, you will be responsible for the principal amount owed and all reasonable costs associated with the collection of this debt, including: collection service fees, attorney fees, court costs, and additional legal expenses associated with the recovery of the debt. **I hereby authorize Sheffrin Men's Health or its representatives to release any information acquired in the course of my examination or treatment to any person or corporation which is or may be liable for all or any portion of the charges, including insurance companies, worker's compensation carriers, adjusters or attorneys. I instruct and direct my insurance carrier(s) to pay Sheffrin Men's Health by check or electronic remittance for services billed to them on my behalf. I agree to pay any portion determined my responsibility by my insurance carrier including but not limited to co-payments, deductibles, and non-covered services. I assume full responsibility for services not covered by insurance. I have received or reviewed the privacy practice notice (2 pages) for Sheffrin Men's Health, and understand the situations in which this practice may need to utilize or release my medical records. I understand that this office will properly maintain my records, and will use all due means to protect my privacy as outlined in the privacy practice statement.**

Signature _____ Date _____